



# Environmental Sustainability Policy



## 1. Purpose and Scope:

The Environmental Policy is intended to provide guidance to the Board and staff of the Tailem Bend Community Centre Inc (TBCC) in its responsibility to achieve good environmental practice and to operate in a sustainable manner.

TBCC believes that organisations are responsible for achieving good environmental practice and operating in a sustainable manner.

TBCC is therefore committed to reducing our environmental impact and continually improving our environmental performance as an integral and fundamental part of our business strategy and operating methods.

TBCC is committed to managing human activities with a view to prevent, reduce, or mitigate harmful effects on nature and natural resources, minimize waste and reuse or recycle products.

TBCC aims to set an example of leadership in the not-for-profit sector with respect to environmental management and sustainability.

## 2. Definition:

**Environmentally sustainable work practices** are those which reduce harm on the environment and reduce wastage of resources.

## 3. Policy:

3.1 TBCC will incorporate environmental management as an integral element of its business and will incorporate sound environmental practices into its work training and decision making processes. These include:

- Considering environmental sustainability in all operational plans.
- Educating employees, volunteers and, where appropriate, service users about their environmental responsibilities.
- Providing training for staff and volunteers in environmentally sustainable work practices.
- Involving staff in the development and implementation of environmental initiatives.

3.2 TBCC wholly supports and aims to comply with or exceed the requirements of current environmental legislation and codes of practice. We will do this by adopting the following practices:

- Minimising waste and then reusing or recycling as much of it as possible.
- Minimizing energy and water usage in the buildings, transport and processes in order to conserve supplies and minimize consumption of natural resources.
- Encouraging the use of alternative means of transport and car sharing as appropriate.
- As far as possible purchasing products and services that do the least damage to the environment and encouraging others to do the same.
- Assessing in advance the environmental impact of any new processes or products we intend to introduce.
- Ensuring that all staff understand our environmental policy and conform to the high standards it requires.
- Addressing complaints about any breach of our Environmental Policy promptly and to the satisfaction of all concerned.
- Updating the Centre's Environmental Sustainability Policy regularly in line with continuous improvement

<b>Date first formulated</b>	November 2015 <i>(Previously called Environmental Policy June 2015)</i>	
<b>Dates approved by Board</b>	V1 V2 V3	<b>June 2016</b> <b>Feb 2018</b> <b>Nov 2018</b>
<b>Next Review Date</b>	September 2022	
<b>Related Documents</b>	Feedback and Complaints Policy Human Resources Management Policy	
<b>Legislation</b>	<a href="#">Environment Protection Act (SA) 1993</a> <a href="#">Work Health and Safety Act (SA) 2012</a> <a href="#">Environment Protection and Biodiversity Conservation Act 1999</a>	
<b>Signed on behalf of TBCC Board of Management by:</b> <b>Name:</b> Jack Hunt  <b>Position held:</b> Chairperson		
		<b>Signature:</b> 