141 Railway Terrace, Tailem Bend SA 5260













# Annual Report 2017-18

Providing social interaction and lifelong learning opportunities for the Coorong community.



Phone: 8572 3513 Web: www.tbcc.org.au Email: info@tbcc.org.au 141 Railway Terrace, Tailem Bend SA 5260





# Annual Report 2017-18 Contents

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Core Values Equality and Empathy Honesty and Integrity Tolerance and Understanding Support and encouragement Safety and Security Social Inclusivity Non-discriminatory Positive Partnerships



### Vision Statement:

The Tailem Bend Community Centre Incorporated will be a self-sustaining enterprise that supports the diverse needs of the community.

### **Mission Statement:**

Provide social interaction and lifelong learning opportunities for our community.



# About TBCC

Established in 1987, the Tailem Bend Community Centre (TBCC) is an independent organisation that supports the diverse needs of Tailem Bend and the surrounding community.

The TBCC provides vital community services that are affordable, accessible and targeted to those most in need, with a strong focus on encouraging social interaction and lifelong learning. Services are diverse, and include the hire/use of facilities including a modern function room and commercial kitchen, administrative services and the delivery of a wide range of programs for various ages and groups.

In the 2016 Census, there were 5,380 people in The Coorong (DC) (Local Government Areas). Of these 51.3% were male and 48.7% were female. Aboriginal and Torres Strait Islander people made up 6.1% of the population, which is significantly higher than the State (2.0%) or National (2.8%) average. The Coorong places in the top 10% of rankings (Australian and South Australian communities) for socio-economic disadvantage.

### **Objectives**

1. Advance community connections, individual health wellbeing and independence.

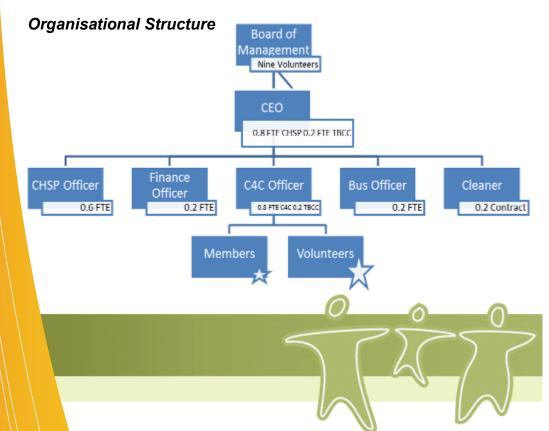
2. Reduce isolation, encourage and support social inclusion, volunteering, and training.

3. Increase the community's access to information, services, and support transport options.

4. Expand programs, secure grant funding and social enterprise opportunities.

5. Develop facilities, environmental resilience and cultural diversity.

6. Maintain Service Excellence and Audit frameworks and continuously improve.







### Jack Hunt -Chairperson



Tammy Shepherd -Coordinator

# From the Chairman

The past twelve months has certainly been a time of growth for the Tailem Bend Community Centre (TBCC).

In particular, this year we have seen:

- An extensive increase in the Centre's Communities for Children (C4C) program which has expanded our service delivery area and hosting ice-skating in the Town Hall.
- Grant funding for the Community bus and workshop tools.
- Completing Australian Government Aged Care Quality Review with 100%
- Review of the Centre's Constitution and 2018-2022 Strategic Plan.

Along with all of this growth, the TBCC has maintained its many and varied programs and community involvement under the professional guidance of its Coordinator, Tammy Shepherd.

All staff have committed many hours, both in and out of work, to assist with the growth and development of the Centre. They are all passionate advocates for the Murraylands and the TBCC which we really appreciate them going over and beyond.

The Centre would not be here servicing the needs of the local community if it wasn't for its volunteer base who tirelessly give their time to help others every week. These volunteers should all be recognised and congratulated and I would like to extend my thanks to them on behalf of the Board of Management Committee, TBCC Members and the Tailem Bend Community.

I am very thankful to have had the opportunity to work alongside and learn from both the TBCC staff, volunteers at the Centre over the past 2 years and I am now looking forward to seeing all the amazing things happening in the next 12 months.

Jack Hunt

# From the Coordinator

TBCC continues to focus on the needs of the community and supporting the delivery of services to meet them. Its easy to see how valued and respected TBCC is in the Community. I would like to thank everyone that continues to make TBCC so special, it really is an amazing Centre.

It has been a busy year with many sensational highs & I am so proud of the culture and work ethic of staff and volunteers. Working together ensures we will achieve fabulous things such as Ice-skating in the Town Hall or purchasing a community bus. Additionally we are now providing C4C services to the Rural City of Murray Bridge, Callington and getting CHSP/HACC requests from as far away as Victoria. Testament to how far our reputation for fantastic services is reaching.

We are so very fortunate to have great staff, contractors and volunteers that go over an beyond to provide a quality service. Special mention to Treasurer Trevor Gordon, his knowledge and guidance to our financial position is commendable and I am so extremely grateful of his support. I thankfully acknowledge the significant grant funding received (\$492,000 in 2017/18) from Federal, State and Local Governments. Funding provided to passionate and committed community members guarantees outstanding outcomes and that's exactly what we have accomplished.

The statistics in this report are humbling to share its distinctly clear that we are surpassing our vision of supporting the diverse needs of the community and our mission of social interaction and learning opportunities.

Congratulations everyone! Please celebrate thirty years of significance TBCC has had in community, you all make it what it is today. Thank you as always for your support .

Kind Regards

Tammy Shepherd





TBCC BOM members Jack Hunt, Dani Warbout & Donna Middleton accept a Thankyou card from TBPS students after TBCC donated money for their Jungle Co project.



www.tbcc.org.au

## Dani Warbout -Secretary -Bus Project Officer



# Governance, Board & Staff reports

### Our Board of Management

TBCC is fortunate to have highly regarded and diverse Board members who are focused on building a vibrant, adaptive and sustainable organisation. Goals are set through effective community consultation and in accordance with TBCC policies, procedures and grant funding expectations. Outcomes are achieved by working effectively with staff, volunteers, networks and partnerships.



*L-R:* Jack Hunt, Bev Moyes, Trevor Gordon, Dani Warbout



*L-R:* Glenn Power, Len March, Linda McDougall, Donna Middleton, Margo Wood

# Staff Reports

### Dani—Secretary & Bus Project Officer

After being nominated and accepting the role of Secretary on the Board of Management, this past year has proven to be initially challenging while learning "the ropes", but overall interesting, insightful and very rewarding. I've enjoyed being part of a great BOM group and look forward to continuing in this role while working alongside the TBCC team.

In November 2017, I was appointed as Bus Project Officer, a position which was created after the acquisition of our Mini Bus, to coordinate and manage the following areas –

Hiring out for external private use and internal (C4C and CHSP) use.

- -Bookings Calendar upkeep and detailing.
- -Coordinating out of hours / weekend pick up & drop off.

-Record keeping – hire dates and fees – communicating with Treasurer Maisy data entry.

-Servicing and registration / Inspection and accreditation as a chauffeured vehicle.

-Organising and undertaking necessary Driver Accreditations.

-Reviewing running / replacement costs and determining appropriate hire fees to cover them.

-Marketing and Networking.

Since the purchase of the bus in late October '17, it has been hired out privately by 46 parties, for a total of 78 days and has generated \$4,904 (at the time of writing this report) to put back into expanding our transport delivery service.

Plans are underway to continue to increase future external bus hire/ use and consequent income, by working toward offering shuttle services and encouraging event hire.

# Staff reports





Denise McLoughlin -CHSP Officer -Finance Officer



Chelsea Coombe -C4C Project Officer

### Denise McLoughlin—CHSP Officer & Finance

In the last twelve months my roles have taken many turns, transitioning from C4C to CHSP/Finance left me with mixed emotions.

When starting at TBCC the Coordinator said "We like to 'make a difference here, at the Centre, if you think of any thing outside the square put it on paper and TBCC "Will make it happen". That we did, from a small idea I had, TBCC brought an Ice-skating rink to Tailem Bend. This rink was 18m x 10m & filled the Town Hall. 50 people could skate per session. I was often seen at a School, helping with a school mural. Painting is a favourite thing I do and I often get to use it, while at work.

In the first week as CHSP Officer we were notified that TBCC was having a CHSP Audit within 6 Months. Due to this my work load doubled. Working closely with the volunteers to learn all our CHSP systems. We sent out 450 assessment packs to review client records. With 120 replies in the first month we were all kept extremely busy updating data in MAISY. The hard work paid off with 100% accuracy from the Audit. It's been 12 years since I last did company finances so I was rusty at first

with the Finance role, however slowly I'm understanding Reckon, Journals and Grant funding.

My TBCC roles have some structured days, but the diversity of TBCC allows every day to be different, keeping it exciting.



#### Chelsea Coombe—C4C Project Officer

Wow, what a big journey it has been for me in the past 9 months. Starting at TBCC in November, I became the newest member of the team and appointed as the C4C Project Officer. Coming from a childcare background of 7 years, I was ready for a new challenge and this was the perfect fit. At first learning a new job role was overwhelming but with the guidance and support of Denise, Tammy and my co-facilitator Christine, I quickly found my feet. I was excited to see each of the evidenced based programs in action, Season's for Growth, Drumbeat and PCMG and to build relationships with students, teachers and families within the Murraylands and Coorong. Once school holidays started I was ready to be involved in all the activities planned. Ice skating was by far the highlight and gained me the nickname Chelsa. It showed me that you really can "make it happen" with hard work, team work and self belief. Boredom



Buster Day (pictured), splash park and lantern festival have all been really fun. Meet the Animals after school at both Tailem Bend and Meningie was a success and received positive feedback. I love looking for new ideas and activities to bring to the children within our community and am enjoying every bit of my role as C4C officer.





### Trevor Gordon -Treasurer











# From the Treasurer

During the 2017-18 financial year there was a continued high rate of demand on the financial accounting and reporting section of the Community Centre. This has been brought about by the following contributing factors:

- The various Grant programs that require regular reports on Income and Expenditure trends
- The resignation of Chris Hartman the administration Finance Officer and the appointment of Denise McLoughlin to that position
- The securing on several new grants
- Regular reports to the Board of Management to ensure that they are fully informed as to the Centres financial position
- Investigations into a Community Enterprise to ensure the future long term viability of the Centre

The Community Centre has again experience a good financial outcome in being able to increase their assets and at the same time continue to maintain static surplus.

Some of the major assets purchased some with grant assistance and some from the Centre's own resources include:

- Toyota Mini Bus
- Glass Kiln
- Electronic equipment for silent discos
- Sliding Gate in fence to provide access to house the bus
- Various woodworking tools and equipment

I express my appreciation to Chris Hartman for her dedicated work over the years as Finance Officer for the Centre and wish her all the best for her future endeavours.

To all the staff for their continued support in ensuring that the programs they manage are done so in an efficient manner and within the annual budget allocations.

Also to all the volunteers who have willingly given their time to support the Centre's activities has also contributed to the continued financial wellbeing of the Centre.

Trevor Gordon Treasurer 2018

# **Funding Structure**

- Commonwealth Home Support Programme (CHSP) (Department of Health)
- Department for Communities and Social Inclusion (DCSI) Home and Community Care (HACC)
- Communities for Children Murraylands (C4C) Program (ac.care)
- DCSI Community Services Support Program (CSSP)
- Smarty Bus Grant
- RCMB Boredom Buster Grant

Rotary Club Tailem Bend

MB South Primary School Mural

### STATEMENT OF FINANCIAL PERFORMANCE FOR YEAR ENDED 30 JUNE 2018

	Note	2018		20	17
DFAC FUNDING					
Grant		109,	602.60		15,968.00
Less Grant Unexpended			0.00		(2,228.00)
		109,	602.60		13,740.00
Less: Expenses					
Administration		14.67		0.00	
Advertising	3	62.50		0.00	
Audit Fee		0.00		25.00	
Capital Purchases	53,3	28.32		0.00	
Course Fees	8	80.20		5,757.00	
Information Technology	2,8	99.82		0.00	
Insurance	1,7	00.00		136.00	
Property Maintenance & Sundry Equip	2,4	07.00		553.18	
Salaries & On Costs	38,1	08.59		6,852.00	
Subscriptions & Memberships	2	55.00		0.00	
Telephone	1	50.00		417.00	
Training	5	50.00		0.00	
Volunteer Expenses	4	00.00 115,	656.10	0.00	13,740.18
		(6,0	053.50)		(0.18)
COMMUNITIES FOR CHILDREN		50	1000 Sec. 200		
Grants		123,	855.23		104,925.00
		123,	855.23		104,925.00
Less: Expenses					
Administration	28,9	69.72		0.00	
Advertising		35.00		0.00	
Course Costs	21,6	46.88		29,875.89	
Donations		0.00		30.00	
General Expenses		53.00		76.03	
On Costs		0.00		23,965.77	
Salaries	66,6	66.85		49,718.80	
Staff Training	136.0414.30	0.00		1,585.43	
Training	5.4	61.66		0.00	
Transport	649-54-53	03.00		0.00	
Travel		37.00		0.00	
	5853 		673.11	a salata	105,251.92
		Conception and Conception of C	17.88)		(326.92)

#### STATEMENT OF FINANCIAL PERFORMANCE FOR YEAR ENDED 30 JUNE 2018

24 70202 Real	Note	23	2018	20	017
GENERAL AND OTHER GRANTS Income					
Be Connected Activation			1,500.00		0.00
RCMB Childrens Activities			1,998.64		0.00
Rotary Grant			2,727.27		0.00
Payroll and Other Recoveries			311,960.52		263,024.34
Activities			6,839.09		0.00
Client Contributions			85.75		8,015.78
Class Income			3,218.42		0.00
Fundraising			11,550.58		11,813.32
Donations			452.12		1,972.54
Ezi Wash Income			0.00		984.54
Electricity Rebate			2,523.82		1,150.25
Grant - Broadband for Seniors			0.00		360.00
Mini Bus Hire			21,867.60		0.00
NDIS Contribution			144.00		0.00
Interest			0.00		1,388.75
Recoveries			2,099.25		4,112.58
Membership Sunday Income			770.50		575.00
Sundry Income Room Hire/ Venue Hire			67.59		92.64
			12,873.52 380,678.67		3,823.91
Less: Expenses					
Administration Fee		0.00		25.00	
Advertising & promotion	955W	9,733.22		6,650.40	
Amortization & Depreciation	1	43,562.50		40,837.22	
Audit Fees		625.00		600.00	
Bad Debts		505.00		0.00	
Bank Fees		126.14		55.00	
Bicycle Grant Expenses NDIS Maintenance		0.00		225.00	
Capital Purchases		120.00		0.00	
Catering & Kitchen supplies		10,988.71 2,192.24		22,337.60 1,874.38	
Cleaning Wages & Materials		7,185.97		0.00	
Community Garden Expenses		0.00		370.20	
Course Costs		6,508.95		(241.91)	
Donations		280.05		334.00	
Electricty and Gas		3,995.76		3,802.13	
Equipment Costs		9,909.37		628.73	
Ezi Wash Costs		0.00		547.91	
General Expenses		396.87		93.50	
General Fundraising		3,002.54		2,857.99	
Golden Oldies Expenses		3,115.55		3,733.68	
Honorariums		2,300.00		1,800.00	
Insurance		1,844.09		3,855.45	
Internet		78.18		400.00	
Loss on Disposal of Assets		1,200.55		0.00	
IT & Software Expenses		400.30		7,082.72	
Mini Bus Running Expenses		20,745.64		0.00	
Payroll and Oncosts		204,739.11		172,248.84	
Photocopier		0.00		2,277.74	
Property Maintenance		6,442.82		7,334.93	
Provision for Doubtful Debts		6,537.75		0.00	
Rates & Taxes		1,340.54		1,180.11	
Salaries & On Costs		0.00		0.00	
Subscriptions		3,263.42		3,403.23	
Telephone		4,105.50		4,231.81	
Travelling Expenses		7,578.23		3,690.50	
Transport Volunteer expense		132.00		0.00	
Volunteer expense Training		3,523.48	264 EEE 74	3,011.46	200 422 25
righting		(1,923.74)	364,555.74	4,174.63	299,422.25
			10,122.93		(2,108.60)

The attached notes form part of these financial statements

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### STATEMENT OF FINANCIAL PERFORMANCE FOR YEAR ENDED 30 JUNE 2018

	Note	2018	20	017
CHSP				
Income				
Grants		186,043.89		168,173.51
Social Support Group		30,051.71		42,750.00
Activities Fees		9,823.97		0.00
Class Income		9,113.03		0.00
Fundraising Income		2,060.92		0.00
Donations		50.00		0.00
CDC Stats Contribution		0.00		750.00
		237,143.52		211,673.51
Less: Expenses		8		
Administration	53,190.28		0.00	
Bad Debts	83.15		150.80	
Catering	1,632.57		(10,357.22)	
Course Costs	27,929.88		21,660.66	
Donations	0.00		408.27	
Equipment	0.00		3,734.05	
General Expenses	122.73		0.00	
Home Maintenance	10,538.83		10,828.02	
Home Modifications	5,201.20		10,592.31	
Meals	8,908.15		0.00	
On Costs	0.00		60,124.60	
Outings	8,175.37		0.00	
Staff Costs	117,116.41		124,806.95	
Transport	4,252.60		3,389.88	
Travel	426.00		0.00	
	420.00	237,577.17	0.00	225,338.32
	n <del>a sana ana ana ana ana ana ana ana ana a</del>	(433.65)		(13,664.81)
		8 947 00		(10,100,54)
		8,817.90		(16,100.51)
Plus Assets Capitalized		68,510.30		22,337.60
(LOSS) /SURPLUS FOR YEAR		\$77,328.20		\$6,237.09
		231		Open - no - contractor

#### BALANCE SHEET AT 30 JUNE 2018

	Note		2018	2	017
CURRENT ASSETS					
Cash on Hand	2		300.00		380.00
Cash at Bank	3		176,178.79		121,272.69
Trade and Other Receivables	4		9,184.36		5,280.60
Prepayments and Accruals	5		5,383.88		0.00
NON-CURRENT ASSETS					
Plant & equipment	6	137,692.64		89,807.78	
Leasehold Improvements	6	154,852.17		179,389.78	
Total Non-Current Assets			292,544.81		269,197.56
TOTAL ASSETS			483,591.84		396,130.85
LESS: LIABILITIES					
CURRENT LIABILITIES					
Trade & Other Payables	7	25,894.58		21,289.01	
Grants Unexpended	8	0.00		2,228.00	
Provisions	9	32,739.57	58,634.15	24,984.35	48,501.36
TOTAL LIABILITIES			58,634.15		48,501.36
NET ASSETS			\$424,957.69		\$347,629.49
EQUITY					
Retained Earnings	12	394,957.69		347,629.49	
Employee Entitlement Reserve	10	25,000.00		0.00	
Mini Bus Reserve	11	5,000.00		0.00	
ASSOCIATION FUNDS			\$424,957.69	-	\$347,629.49

The attached notes form part of these financial statements

#### NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2018

#### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act SA and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act). The Board has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

#### a. Plant & Equipment

An inventory of plant and equipment was valued at 30th June 1997. Additions have been added at cost. The depreciable amount of plant and equipment is depreciated over the useful lives to the association commencing from the time the asset is held ready for use.

#### b. Leasehold Improvements

Various additions to the building and improvements on the land owned by the Council and leased by the Centre have been made over the years. Additions are amortized over 10 years.

#### c. Income Tax

The Tailem Bend Community Centre Inc is exempt from income tax.

#### d. Impairment of Assets

At the end of each reporting period, the Board reviews the carrying amount of its tangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

#### e. Employee Benefits

Provision has been made in these accounts for the association's liability for employee benefits arising from services rendered by the employee to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is extinguished.

#### f. Provisions

No provision has been recognised for long service leave payable by the association to the employees as the employees have not worked for more than five years with the association.

#### NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2018

#### g. Cash and Cash Equivalents

Cash and cash equivalents includes deposits at call with banks.

#### h. Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from third parties. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets.

#### i. Revenue and Other Income

Grant income is recognised when the association obtains control of the funds, which is generally at time of receipt.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

#### j. Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

2	CASH ON HAND 2018		018	3 2017	
	Petty Cash		\$300.00		\$380.00
3	CASH AT BANK				
	General Account Term Deposits Business Access Saver	4,606.70 87,078.23 84,493.86	\$176,178.79	8,579.35 55,691.99 57,001.35	\$121,272.69
4	TRADE & OTHER RECEIVABLES				
	Trade Debtors Less: Provision for Doubtful Debts Other debtors	13,654.54 (6,537.75)	7,116.79 2,067.57 \$9,184.36	5,280.60 0.00	5,280.60 0.00 \$5,280.60
5	PREPAYMENTS				
	Prepayments Accrued Income		5,200.30 183.58 \$5,383.88	器	0.00 0 \$0.00
6	NON-CURRENT ASSETS				
	Plant & Equipment (at cost) Less: Depreciation	125,922.09 74,896.69	51,025.40	126,192.09 72,115.37	54,076.72
	Furniture & Fittings (at cost) Less: Depreciation	54,029.17 25,687.43	28,341.74	54,029.17 21,205.77	32,823.40
	Mini Bus (at cost) Less: Depreciation	55,792.32 3,521.03	52,271.29	0.00	0.00
	IT Equipment & Software Less: Depreciation	31,043.22 24,989.01	6,054.21	33,879.76 30,972.10	2,907.66
	Leasehold Improvements (at cost) Less: Amortisation	324,256.43 169,404.26	154,852.17	322,810.43 143,420.65	179,389.78
			\$292,544.81		\$269,197.56

### NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2018 7 TRADE AND OTHER PAYABLES

	Trade Payables	4,187.56		3,719.79	
	Sundry Creditors	21,707.02	\$25,894.58	17,569.22	\$21,289.01
8	GRANTS UNEXPENDED	We find the sector of the Tay		an a	in the second
	CHSP	0.00		2,228.00	
	Youth Network	0.00	<u>s</u> -	0.00	\$2,228.00
9	PROVISIONS				
	Annual Leave		13,222.33		7,988.62
	Long Service Leave		12,092.53		12,144.39
	Sick Leave		4,737.36		3,298.31
	TOIL		2,687.35		1,553.03
			\$32,739.57		\$24,984.35
10	EMPLOYEE ENTITLEMENT RESERVE				
	Balance 1st July		0.00		0.00
	Transfer To Reserve		25,000.00		0.00
	Balance 30 June		\$25,000.00		\$0.00
11	MINI BUS RESERVE				
	Balance 1st July		0.00		0.00
	Transfer to Reserve		5,000.00		0.00
			5,000.00		0.00
	Transfer to General Funds		0.00		0.00
	Balance 30 June		\$5,000.00		\$0.00
12	ASSOCIATION FUNDS				
	Accumulated Funds 1st July		347,629.49		341,392.40
8	(Deficit)/Surplus for year		77,328.20		6,237.09
	Transfer from reserves		0.00		0.00
	가방 2014년 2014년 1921년 2014년 2014		424,957.69		347,629.49
	Less				10 10000-0000
	Transfer to Reserves		30,000.00		0.00
	Accumulated Funds 30th June		\$394,957.69		\$347,629.49

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#### TAILEM BEND COMMUNITY INC

#### STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 1 to 7

- 1 Presents a true and fair view of the financial position of Tailem Bend Community Inc. as at 30 June 2018 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that Tailem Bend Community Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President

.....

Treasurer

7 J Gordon . . . . . . . . . . . . . . . . Dated this 21 day of August - 2018

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69 Franklin Street Adelaide SA 5000

#### PO Box 399 Rundle Mall SA 5000

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF TAILEM BEND COMMUNITY CENTRE INC

#### Report on Audit of the Financial Report

We have audited the financial report of Tailem Bend Community Centre Inc. (the association) which comprises the balance sheet as at 30 June 2018, and the income statement, a summary of significant accounting policies, other explanatory notes and the statement by the members of the committee.

In our opinion, the financial report of Tailem Bend Community Centre Inc

has been prepared in accordance with Division 60 of the Australian Charities and Not-for-Profits Commission Act 2012, including:

- (a) giving a true and fair view of the registered entity's financial position as at 30 June 2018 and of its financial performance for the year ended then ended; and
- complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of (b) Australian Charities and Not-for-Profits Commission Regulations 2013

#### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial report Section of our report. We are independent of the registered entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant or our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibility of the Committee for the Financial Report

The committee of the association is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the ACNC Act and the needs of members.

The committee's responsibility also includes such internal control as the Committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the registered enmity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

The Committee is responsible for overseeing the registered entity's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at http://www.auasb.gov.au/Home.aspx. This description forms part of our auditor's report.

DEANE & ASSOCIATES	Richard F Deane
(A	7
(K)	( ) )
Date: 13. 8- 2018	E

Richard F Deane, Principal Associate: Amanda Stewart Liability limited by a scheme approved under Professional Standards Legislation

Telephone (08) 8232 9905







Total number of CHSP/HASS/C4C Clients



5.12% - 67 clients

identify as Aboriginal or Torres Strait Islander (ATSI)

4.86% - 60 clients identify as Culturally & Linguistically diverse (CALD)



Reside in the Coorong



### **Reside outside the Coorong**

<u>% of Population</u> Tailem Bend-572 = 34% Meningie-275 = 25% Coonalpyn-58 = 16%

**Tintinara-87 = 34%** 

# Association statistics How we are making a difference

### Community Capacity building

Bus trips and outings are still our most popular social support activity for our transport disadvantaged community. We attended Matilda the Musical, Christmas Proms, Wizard of Oz, the Steam Ranger & Hahndorf. The Steam Ranger was

a memorable train trip and a trip down memory lane all in one. Melbourne Cup lunch continues to be popular 120 people attended as well as 95 people

at our annual volunteers Christmas Lunch. TBCC staff and volunteers provided wait staff for their 100 years of the Murray Bridge Show. We served 3 courses to 250 people, the night was a huge success and we were proudly represented. Elsa, Ana and Olaf attended the annual Christmas Parade alongside our TBCC Mini Bus.





TBCC has hosted the Bridge Patches & Quilters for four years in a row now with 45 participants booking out accommodation and coordinating a sewing retreat weekend in the Tailem Bend Town Hall. The event is well received and they welcome anyone to go in a have a look. Gratefully the Coorong District Council provides (in addition to the TBCC building) any owned building free of hire to TBCC for events and activities run for the community. This contribution allows us to offer more services to benefit the community and we are extremely appreciative of their support.





### Health wellbeing and reablement

TBCC strives to promote healthy community activities, events and education. Access to local services is paramount to supporting community cohesion, engagement and safety needs. We endeavour to empower participants towards wellness, reablement and restorative principles, and achieve realistic goals.

We continue to provide low or no cost training to expand the knowledge of locals such as Mental Health First Aid, Chief Fire Warden, Chemcert, and Boat licence. These skills empower individuals with the expertise to aid volunteer service clubs, family, friends and community members. TBCC Coordinator completed train the trainer Elder Abuse, Restrictive Practices and data reporting for R2D2, SCORE Theory of Change, NDIS Practice Standards and collective impact training was extended to all staff and volunteers and well received.

Staff also attended the Generation Next Youth conference to support young people in the community with escalating issues. The Murraylands has been in the media a lot with Ice concerns specifically in Murray Bridge however young people from The Coorong attended secondary education in Murray Bridge which directly impacts their wellbeing.

We tried to establish a support group for families dealing with drug related concerns but were met with resistance due to shame and community perception. Clients were referred to Headspace and other providers for support outside the community.



### DHS CSSP



**Participants Attended** 





### Partipants Attended



Total Hours





**BOARD HOURS** 



VISITOR TO TBCC HOURS





# Association statistics How we are making a difference









#### Community resilience

TBCC is invested in long term sustainability in our community emphasising environmental saving measures and social enterprise models. The Coorong region is in the midst of substantial economic growth and evolution. Its important for TBCC to be engaged in community and pre-emptive of emerging enterprise opportunities.

Social support classes provide engagement, interaction and education in a supported environment. Participants indicated they are happy with classes offered but would welcome more after hours sessions for working community members.

Due to increased needs in the community for counselling and professional advice we engaged a local Chaplain Darren Lovell (Uniting Church Minister) to provide free mentoring and debriefing for staff and volunteers. Ac.care Communities for Children Murraylands funded social worker Jenny Tucker (Counselling, Psychotherapy and Creative Expression) to support young families in need which was appreciated. Additionally they facilitated Fiona Meade (Narrative & Family Therapy) and Pat Ann (Therapeutic counsellor) to help and upskill staff to manage crisis situations and effectively refer to suitable professionals. Colleen White (Growing Life Connections Coordinator) from Milang Community Centre also met with farmers from across the region as TBCC is a more central meeting point. Numerous Schools from the area use TBCC by appointment to teach students which have been excluded, or not attending School regularly. Families SA host visitation get-togethers with parents and children as TBCC is a safe and welcoming environment.

Be Connected (formerly Broadband for Seniors) we continue to offer an internet Kiosk and offer FREE one on one training sessions. We've noticed a shift from computers and laptops to more transportable devices such as tablets/iPads. Seniors resistance to learn digital services is slowly improving however there are still many individuals refusing to increase their IT knowledge.

TBCC introduced a Grow Free Cart to our community garden which has been well received and enables wider community participation at the Centre. Community members can share excess produce from their gardens with anyone (which would otherwise go to waste) by leaving it on the Grow Free Cart. Staff and volunteers encourage everyone coming to TBCC for Emergency Relief Parcels (ERP) to help themselves to any fresh produce on the cart which is gratefully accepted. ERP food hampers and fuel cards are provided through ac.care Murray Bridge & TBCC provides administrative support for the program. 36 Food hampers valued at \$25 were distributed as well as 6 \$25 fuel cards.

### **Brand SA article**

https://brandsanews.com.au/tailem-bend-in-the-throes-of-change-butcommunity-centre-still-its-heart/







Empowering everyone 'Make it Happen'







# Association statistics How we are making a difference

### Culturally vibrant community

We have a wealth of local talent in the community which continues to amaze us. TBCC hosted (water week) Source to Sea art exhibition which was organised and hosted in its entirety by volunteers. TBCC also contributed to the Uneek Animals project, a partnership with Lions Club, Council and many volunteer hours. Music Hall continues to be a valued community event produced by Rotary, TBCC is a Silver sponsor. The production benefits 80 people who participate in the show and entertains over 900 people attending the four shows. Rotary also hosted their installation dinner at TBCC for the first time, which was great. It is pleasing to see our CALD and ATSI participation numbers increasing each year. In November 2017 the Board finalised the TBCC Reconciliation Action Plan. TBCC welcomes everyone to the centre and we look forward to expanding our focus in this space.

### Economic Diversity & Enterprise

It was an absolute pleasure working with Rebekha Sharkie MP of Mayor presenting two grant writing workshops in Little Hampton and Victor Harbor. Over 180 people attended and all feedback was humbling.

"Thank you so much, your energy is infectious, attendees loved your presentation"

### Kind regards Rebekha Sharkie.

Following the presentations our Coordinator was in demand presenting the TBCC story in Strathalbyn, Milang and beyond. This resulted in several community group visit's and a planned tour of The Bend Motorsport Park. We took three buses and over 100 people and canvased every inch of the facility, all whilst a Brabham BT62 super car zoomed around the track. With so much change in the community we are watching with curiosity, new resources, services and changing population and how we can maximise our role.

Forward planning by the Board resulted in a grant to purchase our mini bus and the timing of getting it couldn't be more perfect. It's getting lots of private hire use as well as extensive School and business bookings up to 12 months in advance. We are considering a business plan to purchase a second bus, only considering at this stage!

Social enterprise is still a big ticket item on our agenda. We have allocated \$150k for the right opportunity to create financial sustainability for TBCC. Eighty percent of our funding concludes June 2020 which will result in the loss of all paid staff. The Board are actively pursuing models that will benefit the Centre most. We consider property to be opportunistic with the advanced development in Tailem Bend. Half a billion dollars of infrastructure is being built with The Bend, 100 Million Solar farm and more, all with in 5km radius of TBCC. Its exciting but slightly daunting especially for our aging community who are concerned we're losing our small community feel.

















# C4C Stats



**School Holidays M/Bridge & Callington**— 8 programs (Active Athletics, Archery, Iceskating, Boredom Busters, Lantern Festival) were delivered over the year with 1 program being cancelled. 372 children attended events held with majority of feedback being positive.

**School Holidays Tailem Bend & Coorong**— 7 programs (Active Athletics, Archery, Splash park, Ice skating, Lantern festival) with 2 programs being cancelled due to lack of interest were delivered. 157 children attended with feedback indicating majority were happy with the activities provided.

**Caring 4 Kids (After School)** - 4 programs (Fun Food & Meet the Animals) were provided at Tailem Bend and Meningie with 84 children attending over the 5 weeks.

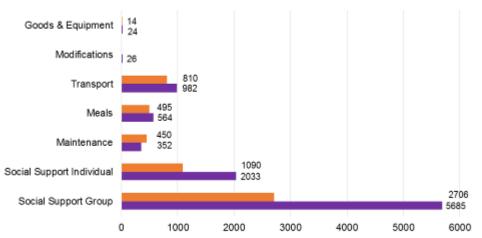
**Drumbeat**—3 programs (Coomandook Area School, Jervois and MB South) with a total of 30 children participating, 13 of which were female and 17 male. From 26 surveys-20 students enjoyed the program and learnt new skills with 18 saying they would recommend to a friend.

**Season's for Growth**—4 programs (Coomandook, Tailem Bend & Coonalpyn) with a total of 25 children participating, 8 of which were female, 17 male. Majority of participants felt they learnt more about their feelings, that its ok to cry when sad and that the facilitator listened and understood.

**Parent Child Mother Goose**—PCMG is run 9 weeks a term for a 45 min session. 65 adults & 81 children attended over the past year with 100% of participants felt the outcomes of the program are being met.

# **CHSP Stats**

Overall the year was very successful, achieving all outputs required through the Commonwealth Home Support System. All monies were spent for modifications and maintenance and all services were above outputs.



#### CHSP-Commonwealth Home Support Program





# CHSP/HACC weekly calls by Beryl 3922









# Good news stories

One of the most positive things we have achieved is becoming a paperless organisation. Volunteers scan and save all documentation which guarantees effective records management and saves hours of searching. Training, policies, procedures and consistent systems have been paramount to managing accurate records. We are delivering so much across 25,000 square kilometres, our efficiency is very much dependant on the voluntary support. Furthermore voluntary data entry into MAISY ( a client management system) has amplified productivity and decreased duplication of records . We are forever grateful to the fabulous volunteers for their time and passion for our clients.

Due to the cancellation of Telecross we initiated CHSP/HACC weekly calls. Beryl Humphris put her hand up to do these weekly calls and since its inception, we now have 472 clients on the list. Beryl calls each one on a rotation prioritising anyone needing additional support. Clients comment that they love receiving the call and some indicate that they have not spoken to anyone since the last call from TBCC. Beryl shares information about what's happening in the community and refers any requests for assistance to the CHSP to be actioned.

*Hi, my name is Desiree James. My husband and I moved to Tailem Bend on 10th October 2015 from Normanville. We didn't move here by choice, but by necessity. I always believed I would live my life in Normanville as it was a place I loved very much and still miss till this day.* 

In August of the same year I suffered a melt down after being bullied, harassed and victimised at my job.

As I no longer had a job and my husband wasn't working I had to apply for New Start and during the process of applying I was instructed to do volunteer work or apply for paid employment. As I had lost all confidence in my ability to hold down a paid job I opted for volunteer work. I then approached the Tailem Bend District Hospital and also Tailem Bend Community Centre.

I made contact with Tammy Shepherd at the Tailem Bend Community Centre and took on administration duties for the centre. Tammy mentioned there were courses I could do to help elevate my restlessness and loneliness. The course I undertook was lead light and mosaic's through the Tailem Bend Community Centre. Since I have done the course I have been commissioned to make two outdoor pots and a bird bath for a client.

Also, with Tammy's knowledge of local needs and employment opportunities she mentioned to my husband, Big W Distribution Centre (Monarto) were looking for workers. At this my ears pricked up and I asked her if they employed females as well. Both my husband and I applied for the positions of store person (packing pallets) and were very fortunate to gain this employment. I started in August of 2017 and my husband in October of 2017.

Being employed has given back to me my self-worth, respect and confidence. Without Tammy's (TBCC) help I don't know where I would be today. I was an emotionally broken woman and this organisation headed by this wonderful, courageous woman gave back my life.



### TOTAL CLASS PARTICIPANTS

ATTENDING

**CLASS SESSIONS** 

TOTALLING

**HOURS OF CLASSES** 

The participants of the leadlight/mosaic, woodwork and woodturning class identified the need to upgrade numerous tools and equipment in the shed. TBCC allocated some funds and applied to the Rotary Club for a grant. Our application was successful and a spending spree was a sight to behold, with the addition of a new kiln, saws, workstations and scroll saws its fair to say everyone was happy!

#### **Collective Impact**

TBCC networks and partners with over 50 organisations in the Murraylands and Riverland. Staff attend Local Government, Murray Mallee Ageing Taskforce, National Disability Insurance Scheme, and Communities for Children network meetings. Information shared is used to streamline services, expand our profile and gain advise and support from other community partners.

#### **Testimonials Compliments**

Dear Tammy, On behalf of the Strathalbyn Men's Probus Club many thanks for the lovely morning tea on our arrival especially the muffins and organising the visit to the new Tailem Bend Motorsport Park. A very impressive sporting complex. Travelling back to the Riverside Hotel via the new Solar Power enterprise in its infancy. I am sure everyone was happy with the day. Thanks again for all your effort in organising the day with your staff.

Kind regards Lyall Pfieffer, Trip organiser Strathalbyn Probus. Donation of \$50 enclosed.

"Facilitators were patient, rhythmic and engaged students to explore relationships, feelings and emotions, we really enjoyed sharing our time with them"

Drumbeat Jervois Mikelle Miegel Principal

Fabulous for young and old. Many thanks to TBCC for being proactive when it comes to entertainment for our community and beyond. *Ice-skating Margaret Jaensch* 



**60003** TOTAL HOURS ATTENDED AT CENTRE FOR OTHER SFRVICES

Including

Meetings and social support





Good news stories

Bob Connolly's fence Bob (aged 89) contacted TBCC as he needed to repair his fence post which he was unable to buy fence post caps needed. We suggested he join the wood turning class and make his own, he did and under Jacks direction he made 15 new caps and repaired his fence on his own.















# **Proudest Achievements**

Ice-skating in the Tailem Bend Town Hall was a huge success over 2,000 children and families attended over the two weeks which resulted in two families joining lessons in Adelaide. The effort put in by staff and volunteers was extraordinary and it just wouldn't have happened without them. The total cost of hosting it would've exceeded \$50,000 which wouldn't have been achievable for us but passion determination and a lot of hours ensured Denise's dream would come true. The most humbling thing was the night we needed to pack it up over 40 community members turned up with hammers and in two hours we had 180





square metres of ice smashed and removed from the Hall.

We applied for a Rural City of Murray Bridge grant to host the Boredom Buster family day. We hired seven jumping castles and water slides, had games an amazing photo booth and more. The most surprising

thing was over 400 people attended our first event and all feedback received stated how happy the community were to have us providing events for them, that they watched all the fabulous things offered by TBCC in the Coorong and desperately wanted us to head their way.



After many years of feasibility and fundraising the community bus arrived and its far to say we were elated. Lack of

transport is such a disadvantage in our community, TBCC's visionary Board took a risk and its paying off.

Our time Easter week provided messy play (Bottom left). You have never seen children and families have so much fun with shredded paper, a solid hour of recycled entertainment.

Passing an Australian Government Quality Audit with 100%. So many staff and volunteer hours go into meeting grant requirements and we were pleased to acknowledge their efforts during this review. As we are Federal and State Government funded we complete four quality service audits/programs. It means

that every year we complete at least one. 2019 will be State Government Service Excellence ASES certificate so we will start preparing for that one soon.

*Training and facilitation-* We are so proud of our staff's commitment to learning and being able to offer our services in the Murraylands and beyond. Chelsea and Christine are amazing, passionate and caring presenters and represent TBCC with professionalism and pride.











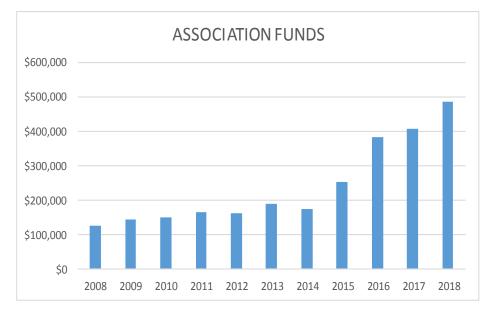








# Association Funds



# STRATEGIC GOALS 2018-2022

- Provide digital connection options and develop programs to support mental/general wellbeing initiatives
- Encourage participation, volunteering and training opportunities
- Expand transport options and support community through rapid change
- Source social enterprise opportunities, manage continuous improvement programs, and maintain service excellence and audit frameworks.

# Tailem Bend Community Centre

*"Providing social interaction and lifelong learning opportunities for the Coorong community"* 

